## X-REKORDZ IS LOOKING FOR

## **SOCIAL MEDIA ADMINS**

## **POSITION REQUIREMENTS**

- Generate, edit, post and share engaging content daily.
- Manage X-Rekordz' Instagram, Twitter and/or Facebook page.
- Collaborate with other social media admins for brand consistency.
- Stay up-to-date with what's going on in X-Rekordz' circle and the creative arts world.

We are open to getting applications from anyone with design knowledge from any part of Nigeria (preferably Kaduna). If you're very far from venues for meetings, we welcome anyone who can work remotely with us.

Note: This position is **unpaid**, we are still building this organization/community but we can promise a new experience with new friends and projects that will help you be open to great opportunities.

Also X-Rekordz does sales of merchandise from time to time, being a **team** member gives you an exclusive discount on some of our items ranging from 50 - 100% discount (Yes! 100%).

## **SKILLS REQUIRED**

- Ability to listen, write and speak effectively and proficiently.
- Ability to write original content and produce it in timely fashion.
- Great communication skills and able to work well with others.
- Genuine interest in music, arts and anything in the scope of X-Rekordz.
- A highly motivated self-starter who takes initiative and requires minimal supervision.
- Computer-literate performer covering wide variety of applications and software.
- Attentive to detail and have strong desire to produce quality work.

Contact us via our email: <u>teamxrekordz@gmail.com</u> with your e-portfolio link, resume, availability, social media handles and whatever that will make us like you.

We look forward to receiving your emails.